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IN THE UNITED STATES DISTRICT COURT  
FOR THE EASTERN DISTRICT OF CALIFORNIA

NO. 2:09-CV-01185-KJM -CKD

**IVAN PENA, ET AL. ,**

Plaintiff,

STANDING ORDER

vs.

**WILFREDO CID ,**

Defendant(s).

**READ THIS ORDER CAREFULLY. IT PROVIDES GENERAL PROCEDURES CONTROLLING THIS CASE AND MAY DIFFER IN SOME RESPECTS FROM THE LOCAL RULES.**

**ADDITIONAL CALENDAR-RELATED INFORMATION IS AVAILABLE ON THE COURT CALENDAR PAGE FOR JUDGE MUELLER, BY CLICKING ON THE SHADED BOX IN THE UPPER RIGHT CORNER - "MORE CALENDARING INFORMATION."**

This action has been assigned to Judge Kimberly J. Mueller. Both the court and the attorneys bear responsibility for the progress of litigation in the federal courts. To secure the just, speedy, and inexpensive determination of every action, Fed. R. Civ. P. 1, all counsel are ordered to familiarize themselves with the Federal Rules of Civil Procedure and Local Rules of the Eastern District of California.

1 IT IS HEREBY ORDERED:

2 1. DISCOVERY

3 (A) All discovery matters are referred to the assigned United States Magistrate  
4 Judge, who will hear all discovery disputes. (The Magistrate Judge's initials follow the Judge's  
5 initials next to the case number.) All discovery documents must include the words  
6 "DISCOVERY MATTER" in the caption to ensure proper routing. Counsel are directed to  
7 contact the Magistrate Judge's Courtroom Deputy Clerk to schedule matters for hearing. Please  
8 do not direct courtesy copies of these documents to this court.

9 The decision of the Magistrate Judge shall be final, subject to modification by the  
10 district court only where it has been shown that the Magistrate Judge's order is clearly erroneous  
11 or contrary to law. Any party may file and serve a motion for review and reconsideration before  
12 this court. See Local Rule 303(c). The moving party must file and serve the motion within  
13 fourteen (14) days of service of a written ruling or within fourteen (14) days of an oral ruling that  
14 the Magistrate Judge states will not be followed by a written ruling. The motion must specify  
15 which portions of the ruling are clearly erroneous or contrary to law and support the contention  
16 with points and authorities.

17 (B) Unless there is a likelihood that upon motion by a party the court would  
18 order that any or all discovery is premature, it is advisable for counsel to begin to conduct  
19 discovery actively before the Initial Scheduling Conference. At the very least, the parties shall  
20 comply fully with the letter and spirit of Federal Rule of Civil Procedure 26(a) and obtain and  
21 produce most of what would be produced in the early stage of discovery. At the Scheduling  
22 Conference the court will impose tight deadlines for the completion of discovery.

23 2. ELECTRONIC FILING

24 The United States District Court for the Eastern District of California requires  
25 electronic filing of documents in all new and pending civil cases in which parties are represented  
26 by counsel. A party proceeding without counsel may request authorization to file electronically.

1 Information about the court's Electronic Case Filing system ("ECF") is available on the court's  
2 website at [www.caed.uscourts.gov](http://www.caed.uscourts.gov). See also Local Rule 133.

3 All manually filed documents (those documents excused from the electronic filing  
4 requirements by the Local Rules) shall be served as otherwise required by the Federal Rules of  
5 Civil Procedure or Local Rule 133.

6 3. COURTESY COPIES

7 Counsel are ordered to deliver clearly marked courtesy copies of all electronically  
8 filed documents that exceed twenty-five (25) pages, and conformed courtesy copies of all  
9 manually filed documents, to the clerk's office by either personally delivering them or sending  
10 them by guaranteed overnight delivery. See Local Rule 133(f). If a courtesy copy is sent by  
11 guaranteed overnight delivery, the sender shall notify the delivery service that the signature of the  
12 recipient is not required.

13 4. MOTIONS

14 (A) Time For Filing And Hearing Motions: Motions shall be filed in  
15 accordance with Local Rule 230 and this order.

16 This court hears motions on designated Wednesdays, **commencing at 10:00 a.m.**

17 **No supplemental brief shall be filed without prior leave of court.**

18 Prior to filing a motion in a case where the parties are represented by counsel,  
19 counsel shall engage in a pre-filing meet and confer to discuss thoroughly the substance of the  
20 contemplated motion and any potential resolution. Plaintiff's counsel should carefully  
21 evaluate the defendant's contentions as to deficiencies in the complaint and in many instances the  
22 party considering a motion should agree to any amendment that would cure a curable defect.  
23 Counsel should discuss the issues sufficiently so that if a motion is still necessary, the briefing is  
24 directed to those substantive issues requiring resolution by the court. Counsel should solve  
25 minor procedural or other non-substantive matters during the meet and confer.

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(B) Length And Format Of Motion Papers: Memoranda of Points and

Authorities in support of or in opposition to motions shall not exceed twenty (20) pages. Replies shall not exceed ten (10) pages. Only in rare instances and for good cause shown will the court grant an application to extend these page limitations.

If Times Roman font is used, the size must be no less than 12; if Courier is used, the size must be no less than 10. Footnotes shall be in typeface no more than one size smaller than text size and shall be used sparingly.

Pagination of exhibits: Multi-page exhibits shall be internally paginated, with the pagination for each exhibit beginning with the number one; references to those exhibits shall refer to the exhibit designation and page number, i.e., Ex. A at 7; Ex. B at 1, etc.

(C) Citations: Counsel are reminded that the basic purpose of a legal citation is to allow the reader to locate a cited source accurately and efficiently. Citations to case law shall identify the case being cited, and the specific page being referenced. Certain kinds of authority are considered more useful, or authoritative, than others. If more than one authority is cited in support of a proposition, these supporting authorities are to be listed such that the more authoritative ones appear first. Statutory references should identify, with specificity, which sections and subsections are being referenced (e.g., 42 U.S.C. § 1983). Statutory references that do not indicate specifically which section and subsection are being referred to (e.g., 18 U.S.C. § 2511, et seq.) are to be avoided. Citations to treatises, manuals, and other materials should similarly include the volume and the section being referenced.

5. PROPOSED ORDERS

Each party filing or opposing a motion or seeking the determination of any matter shall serve and lodge a Proposed Order setting forth the relief or action sought and a brief statement of the rationale for the decision with appropriate citations. The proposing party shall also submit a copy of the Proposed Order in either WordPerfect (strongly preferred) or Microsoft Word format via email to: [kjmorders@caed.uscourts.gov](mailto:kjmorders@caed.uscourts.gov).

1       6.    EX PARTE APPLICATIONS GENERALLY

2           Ex parte applications are not heard, but are submitted by the court unless  
3 otherwise notified. The filer is required to contact the courtroom deputy and the opposing party  
4 prior to the filing of the ex parte application in order to advise that such request is being made.  
5 In addition, the document(s) must indicate whether or not an opposition will be filed. The filer  
6 shall include an affidavit indicating a satisfactory explanation for the following: (1) the need for  
7 the issuance of such an order, (2) the failure of the filer to obtain a stipulation for the issuance of  
8 such an order from other counsel or parties in the action, and (3) why such request cannot be  
9 noticed on the court's motion calendar as provided by Local Rule 230.

10       7.    TROs AND INJUNCTIONS

11           Parties seeking emergency or provisional relief shall comply with Federal Rule of  
12 Civil Procedure 65 and Local Rule 230. The court will not rule on any application for such relief  
13 for at least twenty-four (24) hours after the party subject to the requested order has been served;  
14 such party may file opposing or responding papers in the interim. The parties shall lodge a  
15 courtesy copy with chambers of all papers relating to TROs and injunctions, conformed to reflect  
16 that it has been filed.

17       8.    APPLICATIONS OR STIPULATIONS TO EXTEND THE TIME TO FILE  
18           ANY REQUIRED DOCUMENT OR TO CONTINUE ANY PRETRIAL OR  
19           TRIAL DATE

20           No stipulations extending scheduling requirements or modifying applicable rules  
21 are effective until and unless the court approves them. Both applications and stipulations must  
22 be filed well in advance of the date due and set forth:

23           (A)   the existing due date or hearing date as well as the discovery cutoff date,  
24 the last date for hearing motions, the pre-trial conference date and the trial date;

25           (B)   specific, concrete reasons supporting good cause for granting the  
26 extension. In this regard, a statement that an extension "will promote settlement" is insufficient.  
The requesting party or parties must indicate the status of ongoing negotiations, i.e., have

1 written proposals been exchanged? Is counsel in the process of reviewing a draft settlement  
2 agreement? Has a mediator been selected?; and

3 (C) whether there have been prior requests for extensions, and whether these  
4 were granted or denied by the court.

5 9. CASES REMOVED FROM STATE COURT

6 All documents filed in state court, including documents appended to the  
7 complaint, answers and motions, must be refiled in this court as a supplement to the Notice of  
8 Removal, if not already included. See 28 U.S.C. § 1447(a), (b). If the defendant has not yet  
9 responded, the answer or responsive pleading filed in this court must comply with the Federal  
10 Rules of Civil Procedure and the Local Rules of the Eastern District. If a motion was pending in  
11 state court before the case was removed, it must be re-noticed in accordance with Local Rule 230.

12 10. SEALING

13 No document will be sealed without the prior approval of the court. Any party  
14 requesting sealing shall file a request to seal as provided by Local Rule 141. See also Local Rule  
15 140 (regarding redaction).

16 11. COMMUNICATIONS WITH CHAMBERS

17 Counsel shall not attempt to contact the court or its chambers staff by telephone  
18 or by any other ex parte means, although counsel may contact the Courtroom Deputy with  
19 appropriate inquiries. To facilitate communication with the Courtroom Deputy, counsel should  
20 list their facsimile transmission numbers along with their telephone numbers and e-mail addresses  
21 on the papers.

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